

**Massachusetts Association of Registered Nurses  
Continuing Education Committee  
Accredited Approver Unit  
Policy Manual**

January 1, 2007  
Reviewed 1/1/08  
Reviewed 1/1/09  
Revised 4/20/09  
Reviewed March, 2010

**Appeal of Action Taken on Applications**

A denial decision is open for request for reconsideration and/or appeal.

Appeal Process for Applicants:

Notification of intent to appeal must be received in writing at the MARN Accredited Approver Unit within thirty (30) days following written notification of the denial of approval. This notification must be accompanied by the applicants' written argument as well as the appeal process fee of \$500.

To file a request for an appeal, the applicant must submit its written argument to the MARN Accredited Approver Unit within thirty (30) days after receiving written notice of the denial of approval. The appeal as well as the written argument will be forwarded to the Continuing Education Committee for review. The CEC will consider the written argument and a 2/3 vote of the committee will determine whether this argument warrants a third independent review or that the denial stands.

The original reviewers may be involved in the discussion but must abstain from the vote. If the decision is reversed at any level, the original process is continued.

The decision of the Continuing Education Committee /Approver Unit is final.

Parties making an appeal will be notified of the decision in a timely manner.